PEAK Community Services

Creating Opportunities / Supporting Success

www.peakcommunity.com

November 2007

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 8:00-9:00 Dream High Breakfast Logansport	2 PAYDAY Exercise Sheets Due 3:45-4:45 Jammin' for Joy! Band Practice 6:00-9:00 Halloween Dance @ Logansport Bldg.	3
4	5 8:00 - 12:00 Wellness Coach @ Winamac	6 9:00 Admin Team 1:00 - 4:00 Wellness Coach @ Logansport 5:30 Board Meeting	7 3:15 Workshop Staff 5:30 - 8:00 Dream Team @ 1st Christian Church Winamac	8 7:45-8:45 Dream High Breakfast Winamac	9 3:45-4:45 Jammin' for Joy! Band Practice	10
11 VETERAN'S DAY	12 10:30 CL Staff 5:15 CL Staff	13 9:00 Admin Team 10:00 Payroll Due	14 3:15 Recreation Committee Logansport	15 9:00 Management Team	16 PAYDAY Winimac Consumer Fall Luncheon 3:45-4:45 Jammin' for Joy! Band Practice	17
	New Employee Orientation 8:00 - 5:00 (see side panel for schedule)					
18	19 8:30; 9:30; 10:30; 2:00; 3:15 BQIS TRAINING Creating Goals Logansport 9:00 - 12:00 Wellness Coach @ Logansport	20 9:00 Admin Team 5:30 Dinner Club	21 9:00 Training Comm 3:15 REQUIRED BQIS TRAINING Creating Goals Winamac	22 THANKSGIVING DAY AGENCY HOLIDAY	23 AGENCY HOLIDAY	24
25	26	27 9:00 Admin Team 10:00 Payroll Due 2:00 Safety Committee	28 3:15 Workshop Staff	29	30 PAYDAY 3:45-4:45 Jammin' for Joy! Band Practice	
	New Employee Orientation 8:00 - 5:00 (see side panel for schedule)					

New Employee Orientation

Monday
8:00 - Welcome
9:30 - Respect & Dignity
10:30 - Abuse & Neglect
1:00 - BDDS Incident Reporting
1:30 - Communication
2:30 - Person Centered Planning
4:00 - Goals & Objectives

Tuesday
8:00 - CPR
1:00 First Aid

Wednesday
8:00 - Personnel Policy Review
10:00 - Driver's Training
11:00 - IT
1:00 - Safety

Thursday
8:00 - Bloodborne Pathogens / Universal Precautions
9:00 - Med Core A & B
1:00 - Med Core A & B Cont.

Friday
8:00 - CPI

November is the month in which we give thanks for all that we have. We have food, clothing and shelter; we have families and friends; we have the ability to make choices every day. This November, I want to give thanks to those who have joined us as we do what we can to help 200 men, women and children make choices of their own. Thank you to the Foundation Board, to the Table Captains, to the community volunteers and to the staff and consumers who put in the time and dedication to help others Dream High.